**BASH Astronomy -- Course Policies**

**Mrs. Swaminathan Room 810 610-473-3706** [**gswaminathan@boyertownasd.org**](mailto:gswaminathan@boyertownasd.org)

1. Everyone is expected to show respect for all objects – animate and inanimate. This especially includes each other.
2. Come to class on time.
3. Remain in your assigned seat unless you have permission to move.
4. Do not stand at the door. Wait to be dismissed.
5. If you are absent from class and an assignment was due that day, it will be due from you the day you return.
6. Homework will sometimes include outside assignments. You will have one week to complete them (weather permitting). Get them done early!
7. If you are absent from class and a test was given that day, be prepared to take the test when you return. One-day absence does NOT excuse you from taking the test. Tests are announced well in advance.
8. If you are absent for more than one day, you will be given an equal number of days to make up all work. Make-up work will be done outside of class time. Missed labs are made up prior to the test.
9. Assignments are due at the beginning of the period. If it is not turned in when you enter class it is late. All late work is assessed a 20% penalty. Anything late more than one day is reduced by 50%. Late homework assignments are not accepted.
10. Astronomy help is available before school (7 AM, by appointment) and after school (3 PM, by appointment). Additionally, we are available according to the Tutor schedule and during most Prep periods. These are the times that any missed assignments and tests are made up.
11. Retests will be available (one retest per Marking Period) to students whose test score is below 70%. The maximum possible score on a retest is 70%. Anyone needing a retest must show completed notes prior to taking the test.
12. There is absolutely NO SITTING ON THE LAB TABLES OR DESKS. No food or drink at the lab tables.
13. Horseplay during lab periods will not be tolerated.
14. Students will be required to pay for any supplies, equipment, or textbook that they damage.
15. Quarter grades are calculated by (Your Points)/(Total Points) x 100 .  The final grade is calculated as follows: [0.80(Q1 + Q2 + Q3 + Q4) + 0.20(FINAL)]\*100

Cell Phone/Electronic Device Policy

* All devices must be muted and stored in the designated area upon entering the classroom.
* Each student will be assigned a number and the device(s) must be placed in that numbered area.
* Device(s) may not be accessed without teacher permission.
* Device(s) may be retrieved upon exiting the class.
* You may not charge your device(s) during class.
* Any violation of the above policy will result in disciplinary action.